

UNIVERSITY OF NORTH BENGAL

Accredited by NAAC with Grade 'B++'



समनो मंत्रः समितिः समानी

P.G. Admission Policy – Session: 2022-2023¹

A. General Considerations:

In order to implement the West Bengal State Higher Educational Institutions (Reservation in Admission) Act, 2013, the West Bengal State Higher Educational Institutions (Reservation in Admission) Rules, 2013, the Govt. directive vide letter No. 229 (14)-Edn.(U) dated 19.02.2013, the Govt. Notification No. 908-Edn.(CS)/10M-95 dated 11/17.11.2014, the Govt. Circular No. 365-Edn.(CS)/OM-9L/2015 dated 21.04.2015, the Govt. Notification No. 526-Edn.(U)/1U-137/14 dated 29.05.2015 & the Govt. Notification No. 621-Edn.(U)/EH/1U-89/13 dated 25.06.2015 and in consideration of the letter *vide* 65-Edn(U)/1U-89/13 dt.16.01.2014 of the Additional Secretary, Higher Education Department, Govt. of West Bengal, Govt. Notification No.758-Edn(CS)/10M-95/14 dated 03.07.2018, Govt. Directive vide letter No. 1084(20)-Edn(U)/EH/1U-89/13 Dated 07.12.2018, Memorandum vide No. 520-Edn(CS)/10M-20/2015 Dated: 16.09.2020 from the Special Secretary, Department of Higher Education, Govt. of West Bengal, letter vide 808-EH/Edn(U)/1U-83/12 Date 29.9.2020 to the Vice Chancellor (all State-aided universities) and Notification vide No. 507- Edn(CS)/10M-95/14 Dated 30th June 2022 to the Vice Chancellor, University of North Bengal, from Special Commissioner, Department of Higher Education, Govt. of West Bengal, the following decisions were taken-

- i. Online application for admission in M.A./M.Sc./M.Com. programme is mandatory for all potential incumbents.
- ii. As per Notification vide No. 507- Edn(CS)/10M-95/14 Dated 30th June 2022 from the Dept. of Higher Education, Govt. of West Bengal, 80% of the intake in each P.G. Department shall be filled in by the students of the University of North Bengal and the remaining 20% of their seats in Post Graduate Programmes will be available for open competition among the graduates from other Universities including University of North Bengal. In both the cases selection will be made strictly on the basis of merit in the qualifying Examination.
- iii. In A. ii. the Reservation Policy towards SC/ST/OBC(A)/OBC(B)/PWD shall be followed as per the government norms.
 - a. As per circular Nos.BC-16014/1/82-SC dt.06/08/1984 & BCD-1, D.O.12017/11/89-SCD(R.CELL) Dt.09/01/1990 and Memorandum No. 1203-BCW/MR-88/2014 Date 27/07/2015 from the Government of West Bengal, Scheduled Castes / Scheduled Tribes of the States other than West Bengal are not entitled to get the benefit of reserved quota in Educational Institutions in West Bengal.
Candidates provisionally selected under this category will have to submit the SC/ST certificate, issued by the competent authority, Govt. of West Bengal, in their name at the time of verification of documents, otherwise his/her admission shall be denied.

¹ For MBA, M. Pharm, LL.M., B.Lib.I.Sc. and M.Lib.I.Sc. programmes, please see corresponding Admission Policies 2022-2023

- b. In tune with Memorandum No. 1204-SBCW/MR-67/10 Dated 27/7/2015, the candidates who will be provisionally selected under the OBC-A or OBC-B categories must produce an OBC certificate, the date of issue of the certificate shall supposed to be not earlier than the preceding year, issued by the competent authority that clearly indicates (i) the category (A or B) they belong to; (ii) that they do not belong to creamy layer of the society, at the time of counselling/admission. OBC-A and OBC-B candidates from the States other than West Bengal are not entitled to get the benefit of reserved quota in Educational Institutions in West Bengal.
Candidates provisionally selected under this category will have to submit the OBC certificate, issued by the competent authority, Govt. of West Bengal, in their name at the time of verification of documents. If any candidate could not produce the non-creamy layer certificate at the time of admission, a ten (10) days' time at the most will be given to the candidate to produce the same otherwise his/her admission shall be denied.
- c. Persons with benchmark disability shall be considered for admission under PWD category as per related provisions laid down under the Rights of Persons with Disabilities Act, 2016. Person with Disability (PWD) candidates should submit the attested copy of their disability certificate, issued by Superintendent of State/Central government Hospital stating physical disability. *Candidates provisionally selected under this category will have to submit the PWD certificate, issued by the competent authority, in their name at the time of verification of documents, otherwise his/her admission shall be denied.*
- iv. The Colleges having P.G. Programmes should strictly follow the above decisions **[(i), (ii), and (iii)]** for preparing the lists of the intended students for taking admission in the P.G. Programmes. The Colleges will take admission in P.G. programmes on stand-alone basis following the directive of the Department of Higher Education, Govt. of West Bengal.
- v. As per Govt. Notification No. 507- Edn(CS)/10M-95/14 Dated 30th June 2022 and No. 758-Edn(CS)/10M-95/14 dated 03.07.2018, the verification of documents should be done only when the students report for the classes in due course.
- vi. In regard to the subjects taught in both the campuses i.e. Raja Rammohunpur & Jalpaiguri, the following are strictly applicable:
- a. The merit list for admission in each category will be prepared separately for Raja Rammohunpur campus and for Jalpaiguri Campus strictly on merit basis.
 - b. For admission in the subjects taught in both the campuses i.e. Raja Rammohunpur Campus and Jalpaiguri Campus of the University of North Bengal, the candidates shall exercise preference of campus for the study.
 - c. Merit lists for both the campuses shall be prepared separately strictly on the basis of merit with reference to the Preference-1 exercised by the candidates;
 - d. If the candidate takes admission as per the Preference-1, the Preference-2 exercised by him/her will be null and void;
 - e. If a candidate does not take admission as per the Preference-1, his/her candidature will be null and void;
 - f. Preference 2 will come into force, once the admission as per the Preference-1 exercised by candidates exhaust;

- g. A candidate gets admission as per his/her Preference-2 in any of the campuses, and subsequently if his/her name appears in the admission list as per the Preference-1 exercised by him/her, he/she will be allowed to take admission as per the Preference-1;
- h. If a candidate takes admission as per his/her Preference-2, subsequently his name appears as per Preference-1, transfer of campus shall be made according to the merit of such candidates;
- i. If seat(s) remain vacant in the Jalpaiguri Campus but there is no waiting list of aspiring candidates and there are no vacant seats in NBU Raja Rammohunpur campus but there is waiting list of aspiring candidates in the Raja Rammohunpur campus, in the event of such cases the wait listed candidates of the Raja Rammohunpur campus may be asked to exercise their option on whether they would like to be placed in the Jalpaiguri campus or not and vice versa. However, the option once exercised shall not be altered under any circumstances.
- j. Once a candidate has been admitted as per his/her choice of campus as per Preference 1, there shall be no transfer system from Jalpaiguri Campus to Raja Rammohunpur Campus or *vice versa* at any stage under any circumstances.

The point no vi. can be viewed as:

	Merit Listed as PREFERENCE 1	Merit Listed as PREFERENCE 2
Candidate takes admission	Admission process complete.	<ol style="list-style-type: none"> 1. Admitted to the programme running in the campus of PREFERENCE 2. 2. Chances are open for admission in the same programme running in the campus of PREFERENCE 1 in subsequent merit lists.
Candidate does not take admission	Candidature to the whole application process becomes null and void.	<ol style="list-style-type: none"> 1. Candidature for the same programme running in the campus of PREFERENCE 2 becomes null and void. 2. Chances are open for admission in the same programme running in the campus of PREFERENCE 1 in subsequent merit lists.

- vii. A full refund of fees shall be made for all cancellations of admission within one month from the last date of admission subject to condition that the candidate has attended classes regularly and has submitted an application through proper channel.
- viii. Once a student takes admission in either of the campuses *i.e.* Raja Rammohunpur Campus or NBU Jalpaiguri Campus, his/her name would not be considered in any of the same subject.
- ix. The students of the University of North Bengal who passes/passed B.A./B.Sc./B.Com./B.B.A./B.C.A. with Honours under CBCS along with the students of the Annual System (*i.e.* 1+1+1 Non-CBCS) will be eligible for the Online application for admission to M.A./M.Sc./M.Com. regular programmes.

- x.
- a. The qualifying examinations i.e. B.A./B.Sc./B.Com./B.B.A./B.C.A. with Honours marksheets for admission to M.A./M.Sc./M.Com. regular programmes for the students under the CBCS and Annual System (i.e. 1+1+1 Non-CBCS) shall be prepared by the Controller of Examinations, NBU, as per the related Regulations stipulated for the CBCS and the Annual System (i.e. 1+1+1 Non-CBCS) of examinations of the University of North Bengal. The CGPA score, Percentage of marks, Total Marks and Marks obtained by the students in the B.A./B.Sc./B.Com./B.B.A./B.C.A. Examination with Honours under CBCS shall also be shown in the marksheets. In order to prepare the merit lists for admission to M.A./M.Sc./M.Com. regular programmes for the applicants who passed under CBCS with CGPA, the conversion of CGPA into (equivalent) Percentage of Marks shall be Ten (10) times of CGPA/TCPA (Total Credit Point Average) as per the Regulations relating to B.A./B.Sc./B.Com./B.C.A./B.B.A. Honours Programme and B.A./B.Sc./B.Com./B.C.A./B.B.A. Programme under the Choice Based Credit System (CBCS) of the University of North Bengal. This shall be uniformly applicable for students graduated from the University of North Bengal and any other university whose degrees have been recognized by this university as equivalent to the subject concerned.
 - b. Where the marksheets of the candidates show only CGPA/TCPA, the Percentage of Marks shall be taken to be Ten (10) times of CGPA/TCPA as per the Regulations relating to B.A./B.Sc./B.Com./B.C.A./B.B.A. Honours Programme and B.A./ B.Sc./ B.Com./ B.C.A./ B.B.A. Programme under the Choice Based Credit System (CBCS) of the University of North Bengal.
 - c. Where the marksheets of the candidates show both CGPA/TCPA and the marks obtained by the candidate, the percentage of marks obtained in Honours or Major by the candidate shall be taken for the purpose of the Merit List.
 - d. Where the marksheets of the candidates show only the marks obtained by the candidate, the percentage of marks obtained in Honours or Major shall be taken for the purpose of the Merit List.
- xi. At the time of filling-up of the Online application form for the admission to the M.A./M.Sc./M.Com. regular programmes, whenever the students who graduated with Honours from the University of North Bengal shall provide respective Registration numbers and the Roll numbers of the qualifying final semester examination so that all necessary data/information related with the results of the B.A./B.Sc./B.Com./B.C.A./B.B.A. examinations with Honours under the Educational Qualifications of the respective candidate shall automatically be fetched from the NBU Examinations Results related database supplied by the Vendor Company under the control of the Controller of Examinations, NBU and be recorded into the appropriate slots of the online P.G. application form as the same Vendor company under the control of the Controller of Examinations, NBU has been maintaining the university examinations and Online P.G. Admission.
- xii. The Online M.A./M.Sc./M.Com. regular programmes admission application form is to be modified with necessary changes in order to accommodate results of the qualifying examinations under both the CBCS and Annual System (i.e. 1+1+1 Non-CBCS).
- xiii. Once a student's name appears in the merit list, and he/she fails to take admission within stipulated time, his/her name would not be considered in any subsequent list of the same category [*i.e.* 80% or 20%] of the same subject.

B. Eligibility for Admission:

A candidate shall be eligible for admission to the M.A./M.Sc./M.Com.² regular programmes if he/she passes/passed respectively the B.A./B.Sc./B.Com./B.C.A./B.B.A. examinations with Honours [10+2+3 system] from this university or with Honours/Major from any other university (as per extant norms) whose degrees have been recognized by this university as equivalent to the subject concerned.

Candidates who have passed UG examination three years earlier or more before the year of admission shall not be eligible for admission to M.A./M.Sc./M.Com. Programmes (e.g., candidate passing UG examination in 2019 or before shall not be eligible for admission in P.G. programmes of the session 2022-2023). However, this provision shall not be applicable for the PWD candidates as per Clause 32(2) of the Rights of Persons with Disability Act, 2016. This provision shall also not be applicable for the applicants in M.A. in Strategic and Area Studies, M.A. in Mass Communication and M.A. in Rural Development.

Aspiring candidates applying for any Programme may provide a second option for admission in inter-disciplinary programmes such as M.Sc./M.A. in Anthropology, M.Sc. in Microbiology, M.Sc. in Tea Science, M.Sc. in Food Technology, M.Sc. in Biotechnology, M.Sc. in Bioinformatics, M.A. in Strategic and Area Studies, M.A. in Mass Communication, M.A. in Rural Development, M.A. in Women's Studies as per required eligibility criteria.

C. Selection Procedure:

- i. Selection of the candidates of the University of North Bengal [i.e. 80% of intake] and for the candidates of other Universities including University of North Bengal [20% of the intake] should be done based on merit according to the marks obtained/CGPA/TCPA in the qualifying examination.
- ii. 45% seats (SC-22%, ST-6%, OBC(A)-10%, OBC(B)-7%) shall be kept reserved for SC, ST, OBC (A) & OBC(B) students from the State of West Bengal, who will be eligible for admission as per the above eligibility criteria. Persons with disabilities (PwD) will enjoy a 5% reservation in each of the categories, i.e. in SC, ST, OBC(A), OBC(B) and in the unreserved or General Category, and such candidates, if available, shall be placed towards the top of the list prepared for each category of students. If there are no PwD applicants, the seats be filled up from applicants of the relevant categories. SC, ST and PWD candidates shall be provided with relaxation of 5% marks for admission subject to that the candidate must clearly passed the qualifying examination. The following procedure will be followed:
 - a. Applications in the general category i.e. UR (Unreserved) will be arranged in order of merit including the students of SC/ST/OBC(A)/OBC(B) category, if any.
 - b. As per Govt. Order No.: 07-Edn (U)/1U-89/13.- dated. 2nd January, 2014, for admission to different programmes, a SC or ST candidate should have obtained in the previous examination qualifying marks not lower by more than 25% of the marks obtained by the last candidate of the general category. In case of OBC (A) and OBC (B) the candidates getting admission should have obtained in the previous examination qualifying marks not lower by more than 10% from the marks obtained by the last candidate of the general category. In case, if a candidate obtains marks lower than the minimum qualifying marks prescribed by the University/ Appropriate Authority for admission to the relevant programme, he will not be eligible for admission.
 - c. If the SC Candidates fall short of the reserved quota, the vacancies will be filled up by the ST candidates and vice versa. If the OBC(A) candidates fall short of the reserved quota, the vacancies will be filled up by the OBC(B) candidates and vice versa. If after this exercise,

² For MBA, M. Pharm, LL.M., B.Lib.I.Sc. and M.Lib.I.Sc. programmes, please see corresponding Admission Policies 2022-2023

reserved seats still remain unfilled due to non-availability of reserved category candidates, such seats shall be taken up for de-reservation and after getting approval from concerned authority the vacancies will be filled up by the candidates of general category.

- iii. Candidates holding degrees from Foreign Universities would be considered eligible for admission to the Post Graduate Programmes under the Faculty of Science and Faculty of Arts, Commerce & Law provided if (a). They have Honours or equivalent degree from a recognized Foreign University or (b). They have Under-Graduate degree in that particular subject as major one from a recognized Foreign University. The matter may be referred to the Equivalence Committee of the University and its decision would be treated as final. Normally, overlapping of academic session may not be permitted in deciding admission. For any difficulties regarding admission of students from Foreign University the Hon'ble Vice-Chancellor, University of North Bengal, would be requested to give a decision.
- iv. For Foreign students, please see the Admission Policy for Foreign Students (Revised 2021), Fees Structure, Recommendation Form, Eligibility Criteria (Annexure-I)
- v. However, when a case of admission of students from Foreign University is related to the implementation of Bilateral Academic Exchange programme of the Govt. of India with foreign countries the candidate and the concerned Government would be informed of the difficulties likely to be faced by the candidate under such circumstances and the Hon'ble Vice-Chancellor, University of North Bengal, would be requested to give a decision.

vi. **Weightage for NSS**

For the NSS Awardees the following percentage of marks will be given as incentives at the time of admission:

AWARDEES	WEIGHT
UNIVERSITY LEVEL	3%
STATE LEVEL	5%
INDIRA GANDHI NATIONAL LEVEL	7%

vii. **Sports & NCC quota for the students of NBU:**

In tune with the decision of the Executive Council [dated.09.06.2012] two seats in the Faculty of Arts, Commerce & Law and one seat in the Faculty of Science be kept reserved under Sports quota for the Honours Graduates of 2022 of the University of North Bengal.

The minimum Sports qualification shall be:

- a. Participation in the International Competitions, or
- b. Participation in the Inter University Competitions, or
- c. Participation in the National Competition, or
- d. Participation in the National School Games, or
- e. Participation in the State Level Competitions.

The following Sports & Games will only be considered for all Sportspersons:

Football, Volleyball, Cricket, Kho-Kho, Badminton, Table Tennis, Track & Field Athletics & Kabaddi. For an outstanding Sports person who has secured medals for the Country or represented the country in the Recognized International Competitions other than the above mentioned events may also be considered.

The candidates have to submit certificates from the appropriate authority in support of their participation. The selection committee [as constituted by the appropriate authority] will conduct the selection test.

Two seats [taking the Faculty of Arts, Commerce & Law and Faculty of Science together] be kept reserved under NCC quota for the Honours Graduates of the current session [2022] of the University of North Bengal having 'C' certificate of NCC cadets. The selection would be on the basis of marks obtained in the last qualifying examination.

- viii. Displaced Bhutanese students may be considered for admission as directed by U.G.C. read with the resolution of the Faculty Council, dated 12.07.2004.
Applications for admission to the P.G. Programmes subject to the fulfillment of the requisite qualification, of the **Widows/Wards of the armed forces personnel killed/disabled in action or during peace time and of Kashmiri migrant students** will be considered in pursuance of UGC letter No.F1-53 / 98 (CPP II) dated December, 2004 and UGC D.O. No.1-13/2010(CPP-II) dated 20.03.2018 respectively. Admission of such candidates, if any, shall be finalized with the approval of the Hon'ble Vice- Chancellor, University of North Bengal.
The concession for the Wards of Kashmiri Migrants and Kashmiri Pandit/Kashmiri Hindu Families (Non-Migrants) living in Kashmir valley for admission in Higher Educational Institutions as per the letter vide F.No. 3-4/2017-NER Dated 15th October 2019 from the Sr. Economic Advisor (Higher Education), MHRD, Govt. of India, will be considered for admission in terms of the minutes of the Faculty Council meeting dated 14.10.2020.
- ix. If any problem arises regarding the interpretation of any item/part of the selection principles the matter shall be referred to the Hon'ble Vice-Chancellor.
- x. The merit list generated by Software Vendor will be published on the University online admission portal.

D. Medium:

English shall be the Medium of Instruction and Examination in all programmes except the vernacular programmes.

E. Other Clauses:

- i. The whole process of admission to P.G. first semester classes shall be completed within thirty working days from the date of commencement of P.G. classes. The names of the students who will fail to attend at least 50% of the lectures delivered during the first seven working days (from the date of commencement of the P.G. first semester classes) shall be forwarded to the office of the Secretary by the respective heads of the departments within three teaching days from the date of expiry of seven days period for cancellation of admission. The procedure will be equally valid for the candidates to be admitted against the cancellation. If a candidate cannot join the class within first seven working days on genuine medical ground, he/she has to submit the medical certificate to the Head of the Department within seven days period. The department shall refer such cases to the Hon'ble Vice- Chancellor for decision.
- ii. Students failed to attain 75% of attendance during a particular semester of M.A./ M.Sc./M.Com. programme shall not be permitted to appear in the Semester-end examinations.
- iii. Those who will be declared eligible for admission have to submit two Undertaking(s) towards curbing the menace of ragging (one signed by the candidate & another one signed by the parent/Guardian), to the Office of the Secretary, Faculty Council for P.G. Studies in Science and Arts, Commerce and Law at the time of admission which will remain in force during the whole tenure of the programme of study.

Annexure-I: ADMISSION POLICY FOR FOREIGN STUDENTS (REVISED 2021)

North Bengal University is a centre of learning with distinctive vision, mission and best practices. It is one of the oldest (1962) and first university on the northern part of West Bengal situated in the foothills of Darjeeling district. The NAAC rated and UGC recognized university is committed to building a culturally diverse and vibrant student community. With a mission to increase student diversity the University has reserved some supernumerary seats in each on campus UG and PG programmes for the foreign students.

The University has a Foreign Students Cell to provide necessary guidance to the foreign students seeking admission to North Bengal University.

Coordinator, Foreign Students' Cell, can be contacted at: jointregistrar@nbu.ac.in

1. Who are Foreign Students?

Students holding passports of countries other than India, foreign nationals (FN), including people of Indian origin (PIO) are considered foreign or international students.

Foreign nationals who have appeared for Class/Grade 12th examination from an Indian Board or passed their last qualifying examination from Indian University shall be considered foreign students.

Following shall not be considered as foreign students:

- (a) Non-Resident Indians (NRIs). However, only those Non Resident Indian students who have studied and passed the qualifying examinations from schools or colleges in foreign countries will be included as foreign or international students. This will include the students studying in the schools or colleges situated in foreign countries even if affiliated to the Boards of Secondary/ Higher Secondary Education or Universities located in India, but will not include students studying in those schools or colleges (situated in India) and affiliated to the Boards of Secondary/Higher Secondary Education or Universities of foreign countries. Students passing the qualifying examinations from Boards or Universities located in foreign countries as external students and Dependents of NRI studying in India will not merit the status of foreign or international students.
- (b) Indian Citizens whose qualifying examination is from an International Board/Foreign University.

2. Admission Types

A. Admission can be in one of the three following ways:

- (a) Self-financed
- (b) Through the ICCR (Indian Council of Cultural Relations) or
- (c) Through an exchange programme or under a Memorandum of Understanding (MoU) between North Bengal University and other Foreign University.

3. Intake

Foreign students are not admitted in sanctioned seats. To increase students Diversity University has supernumerary seats i.e. over and above the sanctioned intake for each programme, at least two per programme or maximum of 5% of the sanctioned intake for the programme, whichever is higher, provided however, not more than two applicants from the same country can be admitted per programme.

4. Admission Procedure

- (i) Admission of all the foreign students will be done through the Foreign Students' Cell.
- (ii) Students will be admitted in the beginning of the academic session.
- (iii) A student wishing to join the University should visit the University Website, read the admission criteria, download Application form, Fee structure for Foreign Students for a programme, Recommendation Form and send the completed applications along with the required documents and bank draft for application processing fee (non- refundable) to the Coordinator, Foreign Students Cell.
- (iv) The Cell will check the eligibility and if necessary communicate with the applicant.

If found ineligible the application is cancelled with no further step.

Upon receiving instruction, the applicant is to pay the one time and mandatory charges before getting the provisional admission letter. This is required to get the visa where necessary and to complete other formalities.

- (v) After getting provisional admission, the student should get the student visa/ research visa, as the case may be, and complete all other formalities.
- (vi) After all the requirements are met the student reports for final admission, fills up the admission form, complies with any other conditions recommended by the Foreign Students Cell. The student should undergo the medical examination & complete any other required test. Once this is done, the final admission is given.
- (vii) The foreign students may get hostel facilities subject to availability against prescribed fees indicated separately.
- (viii) The foreign students will have to pay the fees in US dollars. In special cases, payment of fees in the equivalent Indian Rupees may be considered.
- (ix) Application Processing Fee is US\$ 20. For other fees study the programme wise fee structure in Annexure 3

5. Change of Programme:

A foreign student who has been granted admission to a particular course shall not be allowed to change the course during its currency. Transfer from one institution in India to another is not allowed.

6. The Foreign Students Cell must ensure the following:

- (a) A record of all foreign students admitted in University programmes.
- (b) Have copy of the Passport (Subject to exemption, if any, by the Government of India)
- (c) Valid document of identity, in case of aforementioned exemption.
- (d) Valid Student VISA (Subject to exemption, if any, by the Government of India): A student VISA must be endorsed to the North Bengal University, (West Bengal). A copy of this VISA is to be submitted in the office of Coordinator, Foreign Students Cell. Students wishing to join a research programme will require a research visa endorsed to this Institution. The visa should be valid for the prescribed duration of the course. Visa is not required for NRI students.
- (e) All foreign students wishing to undertake any research work or join a Ph.D. programme will have to obtain prior security clearance from the Ministry of Home Affairs and the approval of Department of Secondary & Higher Education, Ministry of Human Resource Development Government of India.
- (f) Prior to physical verification of documents and testimonials attested copies of all documents must be furnished and attestation must be done by the concerned Embassy/High Commission/Consulate of the relevant country in India.
- (g) Candidates applying from their own country should get their transcripts of certificates attested by the concerned accredited authorized Government Agency and also duly certified by the Indian Embassy or Consulate as the case may be.
- (h) For verification, original educational certificates/degrees/mark sheets in languages other than English should get translated into English language and a copy of the same duly attested should be attached.
- (i) All the international students have to undergo the medical examination and get the medical fitness certificate. As per government rules all international students entering India on student visa have to be tested for HIV and will not be given admission if found to be positive.
- (j) A Character Certificate from the Head of the Institution last attended along with its attestation by the concerned Embassy/High Commission/Consulate should be submitted.
- (k) Migration certificate if needed should be submitted within indicated time.
- (l) Within 14 days of arrival in India after offer of provisional admission is issued, the international student has to register his/her name with the police in the Foreigner

Regional Registration Office (FRRO) of the local police. For this the following documents shall be submitted by the admitted students to the Principal Secretary, Faculty Council/ the Principal Secretary, UG Council /Coordinator, Foreign Students Cell.

- a) Photocopy of the Passport
- b) Photocopy of the VISA
- c) Proof of Residence
- d) Proof of Admission
- e) Four Passport Size photographs

7. Additional Note

- (i) On admission a foreign student must abide by the University code of conduct.
- (ii) The mode of examination, publication of results and award of the foreign students will be same with other students.
- (iii) Modification of any academic criteria/prerequisite for admission may be made in consultation with relevant academic heads.
- (iv) Liability for cancellation of studentship of foreign students will be same with the other students. A foreign student must report to the Foreign Students' Cell of any long absence /travel/change of residential address, failing which studentship is liable to be cancelled.

8. Removal of Difficulties

- (i) The Foreign Students Cell may relax, modify or replace admission criteria or add other compliance criteria with the permission of the Vice-Chancellor.
- (ii) For any addition, alteration of the provisions of the admission policy or its annexures the decision of the Vice-chancellor shall be final.

Annexure II: Intake for the Subjects under Faculty Council of Science

i. UNIVERSITY OF NORTH BENGAL RAJA RAMMOHUNPUR CAMPUS:

Sl. No.	Department	Programme	For Students of NBU [80%]		For Students of Other Universities [Including NBU] [20%]		Total Intake	
							NBU (80%)	OTHER [Including NBU] (20%)
1	Physics	M.Sc. in Physics	S.C	9	S.C	2	42	10
			S.T	3	S.T	1		
			OBC(A)	4	OBC(A)	1		
			OBC(B)	3	OBC(B)	1		
			UR	23	UR	5		
2	Chemistry	M.Sc. in Chemistry	S.C	11	S.C	3	52	13
			S.T	3	S.T	1		
			OBC(A)	5	OBC(A)	1		
			OBC(B)	4	OBC(B)	1		
			UR	29	UR	7		
3	Mathematics	M.Sc. in Mathematics	S.C	12	S.C	3	55	14
			S.T	3	S.T	1		
			OBC(A)	6	OBC(A)	1		
			OBC(B)	4	OBC(B)	1		
			UR	30	UR	8		
4	Geography & Applied Geography	M.A. in Geography & Applied Geography	S.C	11	S.C	3	48	12
			S.T	3	S.T	1		
			OBC(A)	5	OBC(A)	1		
			OBC(B)	3	OBC(B)	1		
			UR	26	UR	6		
5	*Computer Science & Application	Computer Science	S.C	3	S.C	1	12	03
			S.T	1	S.T	0		
			OBC(A)	1	OBC(A)	0		
			OBC(B)	1	OBC(B)	0		
			UR	6	UR	2		
6	Zoology	M.Sc. in Zoology	S.C	7	S.C	2	32	8
			S.T	2	S.T	1		
			OBC(A)	3	OBC(A)	1		
			OBC(B)	2	OBC(B)	0		
			UR	18	UR	4		
7	Botany	M.Sc. in Botany	S.C	7	S.C	2	32	8
			S.T	2	S.T	1		
			OBC(A)	3	OBC(A)	1		
			OBC(B)	2	OBC(B)	0		
			UR	18	UR	4		
8	Microbiology	M.Sc. in Microbiology	S.C	5	S.C	1	24	6
			S.T	1	S.T	1		
			OBC(A)	2	OBC(A)	1		
			OBC(B)	2	OBC(B)	0		
			UR	14	UR	3		
9	Anthropology	M.Sc. in Anthropology	S.C	4	S.C	1	20	5
			S.T	1	S.T	1		
			OBC(A)	2	OBC(A)	0		
			OBC(B)	1	OBC(B)	0		
			UR	12	UR	3		

10	Tea Science	M.Sc. in Tea Science	S.C	5	S.C	1	23	6
			S.T	1	S.T	1		
			OBC(A)	2	OBC(A)	1		
			OBC(B)	2	OBC(B)	0		
			UR	13	UR	3		
11	Geology	M.Sc. in Applied Geology	S.C	3	S.C	1	12	3
			S.T	1	S.T	0		
			OBC(A)	1	OBC(A)	0		
			OBC(B)	1	OBC(B)	0		
			UR	6	UR	2		
12	Food Technology	M.Sc. in Food Technology	S.C	4	S.C	1	19	5
			S.T	1	S.T	1		
			OBC(A)	2	OBC(A)	0		
			OBC(B)	1	OBC(B)	0		
			UR	11	UR	3		
13	Biotechnology	M.Sc. in Biotechnology	S.C	3	S.C	1	13	3
			S.T	1	S.T	0		
			OBC(A)	1	OBC(A)	0		
			OBC(B)	1	OBC(B)	0		
			UR	7	UR	2		
14	Bioinformatics	M.Sc. in Bioinformatics	S.C	3	S.C	1	12	3
			S.T	1	S.T	0		
			OBC(A)	1	OBC(A)	0		
			OBC(B)	1	OBC(B)	0		
			UR	6	UR	2		

ii. UNIVERSITY OF NORTH BENGAL JALPAIGURI CAMPUS:

Sl. No	Department	Programme	For Students of NBU [80%]		For Students of Other Universities [Including NBU] [20%]		Total Intake	
							NBU (80%)	OTHER [Including NBU] (20%)
1	Geography & Applied Geography	M.A. in Geography & Applied Geography	S.C	5	S.C	1	24	6
			S.T	1	S.T	1		
			OBC(A)	2	OBC(A)	1		
			OBC(B)	2	OBC(B)	0		
			UR	14	UR	3		

iii. COLLEGES OFFERING POST GRADUATE PROGRAMMES:

Sl. No.	Colleges	Programme	For Students of NBU [80%]		For Students of Other Universities [including NBU] [20%]		Total Intake	
							NBU (80%)	OTHER [Including NBU] (20%)
1	Darjeeling Govt. College (Darjeeling)	M.Sc. in Zoology	S.C	6	S.C	1	26	7
			S.T	2	S.T	0		
			OBC(A)	3	OBC(A)	1		
			OBC(B)	2	OBC(B)	0		
			UR	13	UR	5		
2	Darjeeling Govt. College (Darjeeling)	M.Sc. in Botany	S.C	6	S.C	1	26	7
			S.T	2	S.T	0		
			OBC(A)	3	OBC(A)	1		
			OBC(B)	2	OBC(B)	0		
			UR	13	UR	5		

3	Siliguri College	M.A/M.Sc. in Geography and Applied Geography	S.C	3	S.C	1	12	3
			S.T	1	S.T	0		
			OBC(A)	1	OBC(A)	0		
			OBC(B)	1	OBC(B)	0		
			UR	6	UR	2		

Seat distribution has been made according to the Schedule attached with the West Bengal State Higher Educational Institutions (Reservation in Admission) Act and Rules, 2013 [See sub-rule (1) (e) of Rule 6] and Notification vide No. 507- Edn(CS)/10M-95/14 Dated 30th June 2022 from the Department of Higher Education, Govt. of West Bengal.

The P.G. Programme in Siliguri College commenced from the Academic Session 2018-2019. No DPR is available for this college.

Microbiology - Intake- 30. Eligibility: - (Honours Graduates/Major in Biotechnology/Biochemistry/Biophysics/MolecularBiology/Chemistry/LifeScience/Botany/Zoology/Physiology may be considered only after considering the Honours Graduates in Microbiology).

Anthropology - Intake- 25. Eligibility: - (Honours Graduates/Major in Sociology/Geography/Zoology/Botany/Physics/ Chemistry may be considered for admission to Anthropology only after considering the Honours graduates/Major in Anthropology).

Tea Science - Intake- 29. Eligibility: - (Honours Graduates/Major in any branch of Science or Agriculture).

Note: - Total 29 seats are to be filled for P.G. Admission in M.Sc.in Tea Science. If there are any vacancies for M.Sc. in Tea Science, then Post Graduate Diploma in Tea Management (PGDTM) students from Home University will be considered as per University Rules and Regulations.

Geology- Intake- 15. Eligibility: - Three (3) years B.Sc. (Honours)/Major in Geology/Applied Geology.

Food Technology - Intake- 24. Eligibility: Honours Graduates/Major in Microbiology/Biotechnology/Biochemistry/Chemistry/Botany/Zoology/Agriculture/Food Science and Nutrition/Fishery Science/Dairy Science/Post Harvest Technology may be considered only after considering the Honours Graduates/Major in Food Technology.

Biotechnology - Intake- 16. Eligibility: - B.Sc. with Honours/Major in Biotechnology/Microbiology/Biochemistry/Bioinformatics/MolecularBiology/Physiology/Genetics/Zoology/Botany OR in Chemistry/Physics/Computer Science/Information Technology OR Graduates with a minimum three year Bachelors Degree in Biotechnology/Genetic Engineering/Microbiology/ any branch of Medical Sciences/Pharmaceutical Sciences/Agricultural Sciences/Environmental Sciences/Computer Sciences.

Bioinformatics - Intake- 15 - Eligibility: - B.Sc. with Honours/Major in Bioinformatics/Biotechnology/Microbiology/Biochemistry/Botany/Zoology/Physics/Chemistry /Bachelor of Science in Agriculture/Bachelor of Veterinary Science/B.Pharm. /Bachelor of Engineering (B.E.)/Bachelor of Technology (B.Tech.) in Biotechnology/Bioinformatics/MBBS or any other programme equivalent-Bachelor of Science in Life Sciences/Bachelor of Computer Application/Bachelor of Technology in Biomedical Engineering.

Pharmaceutical Technology: - Intake - 30 - For Pharmaceutical Technology (M.Pharm.): Eligibility: B.Pharm. Degree examination of an Indian University established by law in India from an institution approved by Pharmacy Council of India any recognized University or any other Institute equivalent there to the University, are eligible for admission to the M.Pharm. programme and has scored not less than 60% (55% for SC/ST) of the maximum number marks (aggregate of 4 years of B.Pharm.). Every student, selected for admission to post graduate pharmacy programme in any PCI approved institution should have obtained registration with the State Pharmacy Council or should obtain the same within one month from the date of his/her admission, failing which the admission of the

candidate shall be cancelled. (For details, see Prospectus of M.Pharm. at <https://www.nbu.ac.in/dept/pharmaceutical.aspx>).

Computer Science - Intake 15 - Eligibility: - B.Sc. Honours/Major in Computer Science or B.Sc. Honours/Major in Information Technology or BCA Honours/Major [along with pure science stream with Physics, Chemistry and Mathematics at the 10+2 level]

MCA - Intake - 30. [to be taken from the panel of JECA]. Eligibility: BCA, B.SC. (CS/IT or its equivalent), B.Tech (CSE/IT or its equivalent) with 60% marks (50% for reserve category) in both 10+2 level and graduation.

OR

B.Tech. (Non-computing), B.Sc., B. Com, B.A. with Mathematics at 10+2 level with 60% marks (50% for reserve category) in both 10+2 level and graduation. In addition to this, these candidates will have to undergo a bridge course of two semesters after enrolling to the MCA programme along with MCA first and second semester, respectively.

Annexure III: Intake for the Subjects under Faculty Council of Arts, Commerce & Law -

i. UNIVERSITY OF NORTH BENGAL RAJA RAMMOHUNPUR CAMPUS:

Sl. No.	Department	Course	For Students of NBU [80%]		For Students of Other Universities [INCLUDING NBU] [20%]		Total Intake	
							NBU (80%)	OTHER (20%) [INCLUDING NBU]
1	Bengali	M.A. in Bengali	S.C	19	S.C	05	87	22
			S.T	05	S.T	01		
			OBC(A)	09	OBC(A)	02		
			OBC(B)	06	OBC(B)	02		
			UR	48	UR	12		
2	Economics	M.A. in Economics	S.C	19	S.C	05	86	21
			S.T	05	S.T	01		
			OBC(A)	09	OBC(A)	02		
			OBC(B)	06	OBC(B)	01		
			UR	47	UR	12		
3	Philosophy	M.A. in Philosophy	S.C	14	S.C	04	64	16
			S.T	04	S.T	01		
			OBC(A)	06	OBC(A)	02		
			OBC(B)	04	OBC(B)	01		
			UR	36	UR	08		
4	History	M.A. in History	S.C	19	S.C	05	87	22
			S.T	05	S.T	01		
			OBC(A)	09	OBC(A)	02		
			OBC(B)	06	OBC(B)	02		
			UR	48	UR	12		
5	English	M.A. in English	S.C	20	S.C	05	93	23
			S.T	06	S.T	01		
			OBC(A)	09	OBC(A)	02		
			OBC(B)	07	OBC(B)	02		
			UR	51	UR	13		
6	Commerce	M.Com.	S.C	18	S.C	05	82	21
			S.T	05	S.T	01		
			OBC(A)	08	OBC(A)	02		
			OBC(B)	06	OBC(B)	01		
			UR	45	UR	12		
7	Nepali	M.A. in Nepali	S.C	14	S.C	04	63	16
			S.T	04	S.T	01		
			OBC(A)	06	OBC(A)	02		
			OBC(B)	04	OBC(B)	01		
			UR	35	UR	08		
8	Hindi	M.A. in Hindi	S.C	07	S.C	02	34	09
			S.T	02	S.T	01		
			OBC(A)	03	OBC(A)	01		
			OBC(B)	02	OBC(B)	01		
			UR	20	UR	04		
9	Sociology	M.A. in Sociology	S.C	08	S.C	02	37	09
			S.T	02	S.T	01		
			OBC(A)	04	OBC(A)	01		
			OBC(B)	03	OBC(B)	01		
			UR	20	UR	04		

10	Political Science	M.A. in Political Science	S.C	16	S.C	04	71	18
			S.T	04	S.T	01		
			OBC(A)	07	OBC(A)	02		
			OBC(B)	05	OBC(B)	01		
			UR	39	UR	10		
11	Department of Life Long Learning Extension	M.A. in Rural Development	S.C	10	S.C	02	46	11
			S.T	03	S.T	01		
			OBC(A)	05	OBC(A)	01		
			OBC(B)	03	OBC(B)	01		
			UR	25	UR	06		
12	Mass. Communication	M.A. In Mass. Communication	S.C	08	S.C	02	36	09
			S.T	02	S.T	01		
			OBC(A)	04	OBC(A)	01		
			OBC(B)	03	OBC(B)	01		
			UR	19	UR	04		
13	Centre for Himalayan Studies	M.A. in Strategic and Area Studies	S.C	05	S.C	01	22	05
			S.T	01	S.T	01		
			OBC(A)	02	OBC(A)	00		
			OBC(B)	02	OBC(B)	00		
			UR	12	UR	03		
14	Education	M.A. in Education	S.C	02	S.C	01	08	02
			S.T	01	S.T	00		
			OBC(A)	01	OBC(A)	00		
			OBC(B)	00	OBC(B)	00		
			UR	04	UR	01		
			Total Intake = 20					
			10 seats for B.A. with honours in Education and 10 seats for B.Ed. with honours at B.A./B.Sc. level. The seats will be distributed as above for each category.					
15	Centre for Women's Studies	M.A. in Women's Studies	S.C	05	S.C	01	24	06
			S.T	01	S.T	01		
			OBC(A)	02	OBC(A)	01		
			OBC(B)	02	OBC(B)	00		
			UR	14	UR	03		

ii. UNIVERSITY OF NORTH BENGAL JALPAIGURI CAMPUS:

Sl. No.	Department	Course	For Students of NBU [80%]		For Students of Other Universities [INCLUDING NBU] [20%]		Total Intake	
							NBU (80%)	OTHER (20%) [INCLUDING NBU]
1	Bengali	M.A. in Bengali	S.C	10	S.C	02	44	11
			S.T	03	S.T	01		
			OBC(A)	04	OBC(A)	01		
			OBC(B)	03	OBC(B)	01		
			UR	24	UR	06		
2	English	M.A. in English	S.C	10	S.C	02	46	11
			S.T	03	S.T	01		
			OBC(A)	05	OBC(A)	01		
			OBC(B)	03	OBC(B)	01		
			UR	25	UR	06		

3	Sanskrit	M.A. in Sanskrit	S.C	09	S.C	02	42	10
			S.T	03	S.T	01		
			OBC(A)	04	OBC(A)	01		
			OBC(B)	03	OBC(B)	01		
			UR	23	UR	05		

iii. COLLEGES OFFERING POST GRADUATE PROGRAMMES:

Sl. No.	Colleges	Course	For Students of NBU [80%]		For Students of Other Universities [INCLUDING NBU] [20%]		Total Intake	
							NBU (80%)	OTHER (20%) [INCLUDING NBU]
1	Darjeeling Govt. College (Darjeeling)	M.A in English	S.C	06	S.C	02	26	07
			S.T	02	S.T	01		
			OBC(A)	03	OBC(A)	01		
			OBC(B)	02	OBC(B)	00		
			UR	13	UR	03		
		M.A in Nepali	S.C	06	S.C	02	26	07
			S.T	02	S.T	01		
			OBC(A)	03	OBC(A)	01		
			OBC(B)	02	OBC(B)	00		
			UR	13	UR	03		
2	St. Josephs College (Darjeeling)	M.A in English	S.C	06	S.C	02	26	07
			S.T	02	S.T	01		
			OBC(A)	03	OBC(A)	01		
			OBC(B)	02	OBC(B)	00		
			UR	13	UR	03		
3	Ananda Chandra College (Jalpaiguri)	M.A in Bengali	S.C	09	S.C	02	42	10
			S.T	03	S.T	01		
			OBC(A)	04	OBC(A)	01		
			OBC(B)	03	OBC(B)	01		
			UR	23	UR	05		
4	Siliguri College (Siliguri)	M.A in Bengali	S.C	04	S.C	01	16	04
			S.T	01	S.T	01		
			OBC(A)	02	OBC(A)	00		
			OBC(B)	01	OBC(B)	00		
			UR	08	UR	02		
5	Kurseong College	M.A in Nepali	S.C	04	S.C	01	16	04
			S.T	01	S.T	01		
			OBC(A)	02	OBC(A)	00		
			OBC(B)	01	OBC(B)	00		
			UR	08	UR	02		
6	Salesian College	M.A in English	S.C	04	S.C	01	16	04
			S.T	01	S.T	01		
			OBC(A)	02	OBC(A)	00		
			OBC(B)	01	OBC(B)	00		
			UR	08	UR	02		
		M.A. in Education	S.C	04	S.C	01	16	04
			S.T	01	S.T	01		
			OBC(A)	02	OBC(A)	00		
			OBC(B)	01	OBC(B)	00		
			UR	08	UR	02		

		M.A. in Psychology	S.C	03	S.C	01	12	03
			S.T	01	S.T	00		
			OBC(A)	01	OBC(A)	00		
			OBC(B)	01	OBC(B)	00		
			UR	06	UR	02		
7	Kalimpong College	M.A in Political Science	S.C	04	S.C	01	16	04
			S.T	01	S.T	01		
			OBC(A)	02	OBC(A)	00		
			OBC(B)	01	OBC(B)	00		
			UR	08	UR	02		
8	South Field College	M.A in English	S.C	04	S.C	01	16	04
			S.T	01	S.T	01		
			OBC(A)	02	OBC(A)	00		
			OBC(B)	01	OBC(B)	00		
			UR	08	UR	02		
		M.A in History	S.C	04	S.C	01	16	04
			S.T	01	S.T	01		
			OBC(A)	02	OBC(A)	00		
			OBC(B)	01	OBC(B)	00		
			UR	08	UR	02		

Seat distribution has been made according to the Schedule attached with the West Bengal State Higher Educational Institutions (Reservation in Admission) Act and Rules, 2013 (See sub-rule (1) (e) of Rule 6) and Notification vide No. 507- Edn(CS)/10M-95/14 Dated 30th June 2022 from the Department of Higher Education, Govt. of West Bengal.

The P.G. Programme in Siliguri College commenced from the Academic Session 2018-2019. No DPR is available for this college.

The P.G. Programme in Kalimpong College commenced from the Academic Session 2021-2022. No DPR is available for this college.

The P.G. Programme in South Field College commenced from the Academic Session 2021-2022. No DPR is available for this college.

Honours graduates/Major [10+2+3 system] in History/Political Science/ Geography/ Economics/ Sociology/ Anthropology are eligible for admission to M.A. in Strategic and Area Studies.

Honours graduates/Major [10+2+3 system] in Journalism & Mass Communication or Honours graduates [10+2+3 system] in any other discipline are eligible for admission to M.A. in Mass Communication.

The candidates with Honours /Major in Rural Development [10+2+3 system], B.A.[10+2+3 system] with Postgraduate Diploma in Rural Development and B.A. Honours[10+2+3 system] in History/ Political Science/ Economics/ Sociology/ Philosophy/ Social Works/ Geography/ Anthropology or Honours in other subject are eligible for admission to M.A. in Rural Development.

For M.A. in Rural Development. Honours graduates in History/ Political Science/ Economics/ Sociology/Philosophy/ Social Works/ Geography/ Anthropology or in other subject may be considered only after considering the Honours/Major in Rural Development & B.A. with Postgraduate Diploma in Rural Development.

The candidates having B.A. with Honours/ Major in Education or B.Ed., with 60% marks [SC, ST and PwD candidates shall be provided with relaxation of 5% marks for admission] and with Honours in any subject at B.A./B.Sc. level are eligible for admission to M.A. in Education.

Among 20 seats, 10 seats for B.A. Honours/Major in Education and 10 seats for B.Ed. with Honours at B.A./B.Sc. level will be allotted. If seats for B.A. Honours in Education, after considering all the applications of B.A. Honours in Education, fall vacant, the vacancy may be filled up by the students of B.Ed. with Honours at B.A./B.Sc. level and vice versa.

Honours/Major in [10+2+3 system], B.A. [10+2+3 system] with Honours [10+2+3 system] in Women's Studies/ History/ Political Science/ English/ Bengali/ Economics/ Sociology/ Philosophy/ Social Works/ Geography/ Anthropology/ Law etc. or Honours in any Humanities/ Social Science subjects are eligible for admission to M.A. in Women's Studies.

For M.A. in Women's Studies, Honours graduates/Major in History / Political Science / English/ Bengali/ Economics/ Sociology/ Philosophy/ Social Works/ Geography/ Anthropology/ Law may be considered only after considering the Honours/Major in Women's Studies.

The candidates with Honours/Major in Psychology [10+2+3 system] and Honours[10+2+3 system] in Education/ Sociology/ Philosophy/ Social Works are eligible for admission to M.A. in Psychology. For M.A. in Psychology Honours graduates in Education/ Sociology/ Philosophy/ Social Works may be considered only after considering the Honours /Major in Psychology.
